

## SEKC Board of Directors Meeting Minutes

May 28, 2024

### Establish Quorum Status and Call Meeting to Order – at 7pm

Absent: Ericka Erickson and Gretchen Starnes

- Introduce guests

**Reading and approval of minutes of Board meeting of April 30, 2024** – Motion: Ginny Beck, Second: Dee Isakson,  
Motion: Approved

### Report of President – Karen Bos-Carey

### Report of Secretary – Rachel Weelborg

- Review of membership applications - none

### Report of Treasurer – Dee Isakson

- Statement of Financial Position and Statement of Activity review / Investments Status
- \$22,523.55 in checking
- Club is down \$3188 for the year but compared to last year we are up
- Awards banquet lost approximately \$3,000. Have not received an itemized bill from Cindy Bailey yet, charge showed in checking.
  - Last year banquet lost \$2167 and this year 3015.10
- Classes this year have brought in \$8216 so far and last year for the same time frame was \$4900
- Liability insurance has gone up \$3-400
- Trophy donations in the amount of \$1300 needs to be deposited
- Received a nice thank you from Leah, Ty and Brooks Hanson for the flowers
- Inquiry to CPA regarding creating a “Building Fund” i.e., can we dedicate funds directly to it and have it as a separate account at EJ or a separate checking or savings account at the bank
  - Have a call to Matt to see if this is possible
- Quick Books online training – no update
- Treasurer “Back-up” position – TBD

### Report of Vice-President – Ginny Beck

- Online Calendar
- Programs – will see if Karen Cameron-Howell will speak at June Membership meeting

### Reports of Committees

- Audit
- Building
- Finance
- Fundraising

- Membership
  - List has been updated other than last member voted in
  - Membership Activity Tracker on SEKC DOCS has had information deleted ie attendance to meetings. This document is the only one that has attendance, volunteers, teaching and vouchers listed. Imperative not to make changes.
- Facebook
- Website
- Classes – Rachel Weelborg
- SEKC Delegate to AKC – Bill Burggraaf
- 2024 Events
  - Awards Banquet Review – Karen Bos-Carey to message Cassie to confirm members are participating in survey and offer to resend.
  - Summer Picnic – Tuesday, July 9; McKennan Park Picnic Shelter – Karen Bos-Carey will contact Kris Hurst for sloppy joe recipe
  - AKC Temperament Test – Saturday, July 13
    - Flat and Title ribbons have been purchased for trial
  - Summer Obedience and Rally Trial – July 20 & 21, Clubhouse (move out of Clubhouse after)
    - Need stewards
    - Kris Hurst will take care of lunches
    - POD has been set up, cost for a month is \$459.59
    - Need to vacate 7 days before fair starts and can move back in 7 days after
  - Agility Trial – August 9 – 11, Sports Dome
  - Move back into Clubhouse after Fair – date TBD
  - Scent Work Trial – August 23 – 25, Inspiration Hills
  - AKC Temperament Test – Saturday, September 7 or 14 OR Friday, October 25 (TBD)
  - SDK South Dog Trick or Treat booth – Tuesday, October 15
  - Fall Shows, OB/Rally Trials and Health Clinic – October 21-27
  - Christmas Party – December 10, TBD
  - FAST CAT / Barn Hunt / Farm Dog / FIT Dog club, classes and events / Handling Seminar with Valerie Nunes-Atkinson (Tracy Duff) / Stretches and Strength Training Seminar with Dr. Kristina Mott (Stacy Einck-Paul)

#### **Unfinished business**

- New insurance research: no update
- Furnace/AC cleaning: Got three estimates... we have two furnace units; cheapest is \$+/- \$250
  - Going with Superior with a quote of \$118 per unit plus parts. Will call Perry to set up an appointment after Labor Day.

#### **New business**

- SEKC Documents
  - Karen Bos-Carey recovering old documents from 2015 to most recent and adding to SEKCDOCS drive
  - Also adding all documents, user names and passwords to a thumb drive and is kept in a waterproof and fireproof bag in the locked file cabinet in the office.

- Formsite Account:
  - Need to delete some forms; we have space for 25 items and 23 are used. Need to delete old class registrations as well as old trial/seminar registrations
  - Price went up to \$699 per year
  - SEKC site has an ecommerce option, need to check into this for class registration
  - Latisha has set this up for her own business and can help set up
  
- “New Title” Ribbons
  - Conformation does not get title ribbons and should not be handed out
  - With all the new events the club is offering and title ribbons being handed out at these events it is difficult to keep track and bill each committee accordingly.
  - Motion: The club is responsible for and will pay for all “new title” ribbons and committees are responsible for their specialty ribbons ie MACH/PACH/HIT etc. All committees are responsible for ensuring the club does not run out of title ribbons. Motion: Rachel Weelborg, Second: Dee Isakson, Motion: Passed.
  
- Electricity bill brough up with not having access to the building during the fair. The fairgrounds does not contribute to this bill or cleaning of the duct work.
  - Karen Bos-Carey thought it was only \$110 every three months however Dee Isakson stated club has paid \$440 so far this year. Karen will look into contract to verify what the club is responsible for and Dee will check past charges.

**Adjournment** – 8:03pm Motion: Ginny Beck, Second: Rachel Weelborg, Motion: Passed