

SEKC Board of Directors Meeting Minutes

February 27, 2024

Establish Quorum Status and Call Meeting to Order – 7:05pm

- Introduce guests
 - Patty Washnok, chair of the Audit Committee with the 2023 financials audit report.
 - Judges should return W9 prior to being paid to ensure that SEKC has it and should be included in their judges packet with contract.
 - W9 does not need to be for the same year they are judging
 - Suggested the SEKC has a back up treasurer if there is an accident or illness
 - Dee Isakson checking if all board members can sign checks so the treasurer does not have to be a every event
 - Ensure that the PayPal account is not noted on any trial premiums to ensure it is not taken away from the club. Also the club cannot reimburse or pay people with PayPal either.

Reading and approval of minutes of Board meeting of January 30, 2024

- A fix to minutes from last meeting due to the Edward Jones balance mistyped at \$49,754 but actually is \$94,754 – Motion: Dee Isakson, Second: Ericka Erickson, Motion Approved

Report of President – Karen Bos-Carey

- Submitted an updated list of officers with the Gmail email addresses and the new membership list to AKC (an annual request from them.)
 - Club now has 112 active members and Karen will recalculate the club's quorum
 - Billie Suedekum has been removed as a breeder referral

Report of Secretary – Rachel Weelborg

- Review of membership applications
 - 6 applications for second readings
 - 2 applications for first readings

Report of Treasurer – Dee Isakson

- Statement of Financial Position and Statement of Activity review / Investments Status
- Don't use PayPal for payments anymore
 - Checking has \$23,744 and Edward Jones has \$94,756
 - Agility seminar made \$764.60 and still need W9 from Ami
 - Patty Washnok did a good job with the audit committee
 - Random transactions were checked but not brought to the membership due not being categorized correctly
 - Club is losing \$2500 so far this year
 - Quickbooks annual cost has increased to \$645 annually

Report of Vice-President – Ginny Beck

- Online Calendar
- Programs

Reports of Committees

- Audit — The report will be presented to the membership in March.
- Awards and Banquet - April 25
 - Nothing has changed
- Building
 - The border strip purchased for the mat edging seems to be holding up well so will order 10 rolls at \$4 per 6.5 feet. – Leah Hanson has confirmed that need strip the fill width of the building due to trials.
 - ADA ramp for Clubhouse entrance purchased. Will need to build a small shim to balance it. – Needed an additional supplies that totaled \$65 for installation. Supplies can be reused for installations.
 - Will try again to get the signs hung this spring.
- Finance
 - Board members received an email asking for availability for a visit to Edward Jones at 4pm on March 18, March 19, March 27 or March 28. Would like to have someone join Dee and Karen if possible.
- Fundraising –Has any member contacted anyone on the Board to volunteer? – No one has volunteered yet
- Membership
 - The new membership list has been uploaded to the drive for SEKC DOCS and is ready to send out to the membership. – only the Board members have access to these documents. Karen Bos-Carey uploaded a bunch of documents and the club logo with colors to the SEKC Docs.
 - The list of people who earned and paid for the door code is ready. We need to set a date in the near future to change the door code. Maybe after the March 12 General Membership meeting? Ginny Beck and Karen Bos-Carey will get code changed after the 3/12 General Membership meeting.
- Facebook – while reviewing the rules for our new Facebook page, it was discovered that we cannot sell dog training services on Facebook. This means that we can announce new classes or a seminar and direct people to the website. Tests and other events can still be promoted on Facebook.
- Website
 - Somehow the website address got disconnected from the website and siouxempirekennelclub.org was offline for several days. No cause was found.
 - The website editing sign-in information was provided to Janet Bartosh so that she can be an additional editor. – Site was originally set up with Vista Print the last year split which is the reason for the lost of information.
- Classes – Rachel Weelborg
 - Reminder that the class coordinator needs to provide the names of instructors to Ginny for vetting
 - Volunteer Recognition Program Proposal – Needs to be amended to ensure it is clear that instructors get \$90 credit every 12 months and helpers get \$50 credit every 12 months. With the amendment Motioned: Leah Hanson, Second by Ginny Beck, Motioned approved
- SEKC Delegate to AKC – Bill Burggraaf
- 2024 Events
 - AKC Fetch! Webinar – Friday, February 23; Review
 - AKC Fetch! Test – Sunday, March 10; 8 entries received so far (at least 4 more coming)
 - Awards Banquet, April 25

- Summer Picnic – July 9, TBD
- AKC Temperament Test – Saturday, July 13 (see proposal)
- Summer Obedience and Rally Trial – July 20 & 21, Clubhouse (move out of Clubhouse after)
- Agility Trial – August 9 – 11, Sports Dome
- Move back into Clubhouse after Fair – date TBD
- Scent Work Trial – August 23 – 25, Inspiration Hills
- AKC Temperament Test – Saturday, September 7 or 14 (TBD) (see proposal)
- SDK South Dog Trick or Treat booth – Tuesday, October 15
- Fall Shows, OB/Rally Trials and Health Clinic – October 21-27
- Christmas Party – December 10, TBD
- FAST CAT / Barn Hunt / Farm Dog / FIT Dog club, classes and events / Handling Seminar with Valerie Nunes-Atkinson (Tracy Duff) / Stretches and Strength Training Seminar with Dr. Kristina Mott (Stacy Einck-Paul)

Unfinished business

- New insurance research: no update
- Furnace/AC cleaning: Have requested another update from the vendor

New business

- Karen uploaded many documents and images to the drive for SEKC Docs including the new logo. If anyone on the Board has contracts, forms or other documents pertinent to the club, you are encouraged to upload them so they are accessible to all.
- On our webpage we list information about the local Therapy Dogs International chapter. Karen was approached by the local chapter of [Alliance of Therapy Dogs](#) to share their information as well. Is this something we can/should do? Is this something we can/should do? – Further discussion and action tabled until next month.
- AKC Temperament Test Proposal – Further discussion and action tabled until next month.
- Membership Application topics for discussion:
 - Do we need to restrict the amount of time someone is a member before they can sponsor a new member? Maybe add a line on the membership application stating such?
 - When a new member is introduced to the club at their first and second readings, what information do we expect to be provided? Can the Secretary provide the balance of information from the application if the applicant doesn't provide it? – Further discussion and action tabled until next month.

Adjournment – 9:23pm Motion: Gretchen Starnes, Second: Leah Hason Motion Approved